

Regular Meeting

Board of Trustees

Coast Community College District

District Board Room

6:30 p.m. Regular Meeting – Closed Session Following

May 5, 2010

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 5, 2010 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Jerry Patterson called the meeting to order at 6:30 p.m.

1.02 Roll Call

Trustees Present: Jerry Patterson, Mary Hornbuckle, Walter Howald, Jim Moreno,
Lorraine Prinsky and Student Trustee Robert Lane

Trustees Absent: None

1.03 Public Comment (Closed Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.04 Pledge of Allegiance – Trustee Mary L. Hornbuckle

Trustee Hornbuckle led the Pledge of Allegiance to the United States.

1.05 Public Comment (Open Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.06 Presentations, Ceremonial Resolutions and Public Hearings

1.06.01 Resolutions to Honor and Accept the Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Faculty

Hyde, William, GWC, Instructor of Philosophy, retirement effective 5/31/10
Mucciario, Paula, GWC Instructor of Sign Language, retirement effective 6/01/10

Counselor

Dills, Ruth, CCC, Counselor, retirement effective 7/01/10

Classified Manager

Coyne, Martha, DIST, Manager Employee Benefits, retirement effective 6/30/10

Revisions to Previous Board Action

Heck, Janet, CCC, Instructor, Special Education, revise effective date from 3/3/10 to 3/2/10.
Lee-Warren, Susan, GWC, Instructor, Art, revise effective date from 5/31/10 to 3/3/10.

It was moved by Mr. Lane and seconded by Mr. Howald to accept these retirements and changes to previous Board action.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

2.00 General Information and Reports

2.01 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)

2.01.01 Report from the Chancellor

Dr. Ding-Jo H. Currie, Chancellor, provided a report to the Board. Dr Currie also introduced Mr. Brahmhatt, Vice Chancellor of Administrative Services who provided the Board with a report of the ENDS Program. (See appendix B, page 34)

2.01.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Marilyn Brock, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.01.03 Reports from the Officers of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Lee Fuller, Coastline Community College
Kris Cutting, Orange Coast College

2.01.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Dr. Eduardo Arismendi-Pardi, Orange Coast College (OCC) Academic Senate President
Diane Restelli, Golden West College (GWC) Academic Senate President
Nancy Jones, Coastline Community College (CCC) Academic Senate President

2.01.05 Reports from Employee Representative Groups

Reports were provided by the following Employee Representative Groups:

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCCA/CTA-NEA)
Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE)
Mr. Kelsey provided the Board with a written statement. (See appendix C, page 35)
Dean Mancina, President, Coast Federation of Educators (CFE)

2.01.06 Reports from the Board of Trustees

Board members provided individual reports.

2.01.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings.

Trustee Moreno provided a report of the Audit Committee, Trustee Patterson provided a report of the Personnel Committee, Trustee Howald provided a report of the Land Development Committee and Trustee Prinsky provided a report of the Orange County

Legislative Task Force. Board President Patterson further provided the Board with a report of the Vice Chancellor of Human Resources and President, Coastline Community College executive search committees.

2.02 Matters for Review, Discussion and/or Action

2.02.01 Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2009/2010 as presented in the May 5, 2010 Agenda.

2.02.02 Consideration of Meetings and Conferences of the American Association of Community College (AACC) Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC)

The Board reviewed the scheduled Board Meeting dates and conferences for the AACC, ACCT, and the CCLC.

2.02.03 Opportunity for the Board to Review the Board Directives Log

The Board reviewed and discussed the items on the Board Log.

It was moved by Dr. Prinsky and seconded by Mr. Patterson to remove # 3, "Report of Operational Issues at Golden West College Bookstore" from the Board Directives Log.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

It was moved by Mr. Howald and seconded by Dr. Prinsky to make the following changes to the Board Log:

1. Change the date on # 2, "Provide status report of the OCC Bookstore and Food Service Revenue" from May 5, 2010 to May 19, 2010.
2. Change the date on # 9, "Develop Board Policy relating to Academic Senate Presidents" from May 5, 2010 to May 19, 2010.
3. Dr. Prinsky requested to add a new item to the Board Directives Log as follows:

Provide Student Success Data/Student Learning Outcomes information relative to Accreditation at the August 2010 and then periodically thereafter for Board review and discussion.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

2.02.04 Opportunity for Board of Trustees' Review of Occupational and Vocational Certificate Programs (all three colleges)

The Board of Trustees reviewed and discussed the core indicator data for the Occupational and Vocational Certificate Programs for all three colleges.

2.02.05 Review of Policy 010-2-14, Student Representative

Public Speakers Mr. Lee Fuller and Mr. Kris Cutting addressed the Board regarding this item. Mr. Fuller requested that the last paragraph of the policy not be removed as proposed and that the last two sentences in paragraph 2 under the heading of, "Duties & Responsibilities" be deleted.

Board President Patterson indicated that the last paragraph will remain and the policy will be placed on the May 19, 2010 Board Meeting Agenda.

2.02.06 Early Notification Departure Stimulus Program (ENDS) Update

This item was heard in Agenda Item 2.01.01 above.

2.02.07 Opportunity for the Board of Trustees to Discuss Updates to the Newport Beach Learning Center, Coastline Community College

Board President Patterson stated there were no new updates to discuss.

2.02.08 Opportunity for the Board of Trustees to Discuss Updates to the Boys & Girls Club, Golden West College

Ms. Janet Houlihan, Vice President of Administration Golden West College provided the Board with a report of the Boys & Girls Club.

2.02.09 Opportunity for the Board of Trustees to Review and Discuss the Position Profile, Vice Chancellor of Educational Services and Technology

The Board reviewed the Position Profile, Vice Chancellor of Educational Services and Technology.

2.02.10 Opportunity for the Board of Trustees to Review and Discuss the Position Profile, Vice Chancellor of Finance and Administrative Services

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Position Profile, Vice Chancellor of Finance and Administrative Services with the following change:

Under the heading of "Major responsibilities for this position include" change item # 6 to read, "Provide for the fiscal integrity of the District, including oversight of investments and proper expenditures of all District funds."

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

2.03 Review of Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the May 5, 2010 Agenda.

3.00 Consent Calendar

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to remove item 3.04.01 Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations for Michiye Yoshii so that additional information could be obtained, and to approve all remaining items listed in the Consent Calendar.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.00 Action Items

4.01 Approval of Agreements – Coastline Community College

4.01.01 Approve Lease Agreement between Class Leasing, Inc., and the Coast Community College District

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the Agreement between Class Leasing, Inc., and the Coast Community College District for use of a 36' x 40' re-locatable classroom for Parent Education classes at the Costa Mesa Center, effective July 1, 2010 through June 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Expenditure of \$4,000 annually

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.02 Approve Memorandum of Understanding (MOU) between Butte-Glenn Community College District and the Coast Community College District

It was moved by Mr. Howald and seconded by Mr. Lane to approve the Memorandum of Understanding between the Butte-Glenn Community College District and the Coast Community College District, on behalf of the California Community Colleges Chancellor's Office and CourseSmart LLC for services related to the California Virtual

Campus Grant No. 05-0008-001. Term of the MOU shall commence on May 6, 2010, and terminate on April 7, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$25,000

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.03 Approve Agreement between Kendall Hunt Publishing Company and the Coast Community College District to Design and Produce an Online Public Speaking Course and Textbooks

It was moved by Mr. Howald and seconded by Mr. Lane to approve the Agreement between Kendall Hunt Publishing Company and the Coast Community College District to design and produce a Public Speaking Online Course and Textbooks. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No Cost to District.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.04 Approve an Amendment to an Agreement between the Cengage Learning and the Coast Community College District to Publish the Second Edition of the Student Guide for Anthropology: The Four Fields

It was moved by Ms. Hornbuckle and seconded by Mr. Lane to approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the second edition of the Student Guide for Anthropology: The Four Fields for use with Anthropology: The Human Challenge according to the Agreement. The Board President, or designee, is authorized to sign the Amendment, and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Publisher grant to Coast District of \$7,500.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.05 Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Second Edition of the Student Guide for Cultural Anthropology: Our Diverse World

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the second edition of the Student Guide for Cultural Anthropology: Our Diverse World according to the Agreement. The Board President, or designee, is authorized to sign the Amendment, and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Publisher grant to Coast District of \$7,500.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.06 Authorization to Distribute a Request Proposal (RFP) for Student Health Services for Coastline Community College Students

It was moved by Mr. Lane and seconded by Ms. Hornbuckle to approve the request to advertise a Request for Proposal (RFP) for Student Health Services for Coastline Community College students. The current Standard Services Provider Agreement for Contracted Services with Memorial Prompt Care Medical Group, Inc., to provide student health services was approved by the Board of Trustees on May 4, 2005 and expires August 29, 2010. A copy of the proposed RFP along with the proposed agreement is included in the Board’s packet for reference. The Board President, or designee, is authorized to sign the Request for Proposal Letter and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.07 Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Sixth Edition of the Telecourse Student Guide for Cycles of Life: Exploring Biology

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the Sixth Edition of the Telecourse Student Guide for Cycles of Life: Exploring Biology according to the Agreement. The Board President, or designee, is authorized to sign the Amendment, and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Publisher grant to Coast District of \$4,000

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.02 Approval of Agreements – Golden West College
None

4.03 Approval of Agreements – Orange Coast College

4.03.01 Approve Agreement between California Corporate College and the Coast Community College District for the purpose of partnering with California Corporate College to provide a single point of contact to access training and workforce preparation services throughout California

It was moved by Mr. Lane and seconded by Dr. Prinsky to approve the Agreement between California Corporate College and the Coast Community College District for the purpose of partnering with California Corporate College and Orange Coast College to provide a single point of contact for businesses, governmental agencies, associations, and organizations to access training and workforce preparation services throughout California. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Orange Coast College will receive revenues from this contract contingent upon contract agreements with government agencies, associations and organizations for training and workforce development.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.03.02 Approve Agreement between the Marine Spill Response Corporation (MSRC) and the Coast Community College District to provide surplus suits for use in Orange Coast College’s Professional Mariner Program

It was moved by Mr. Moreno and seconded by Mr. Howald to approve the Agreement between the Marine Spill Response Corporation (MSRC) and the Coast Community College District to provide surplus survival suits for use in Orange Coast College’s Professional Mariner Program. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No fee to the District, and there are no matching requirements and no ongoing fiscal commitments.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.03.03 Approve Agreement between Sunrise Aviation, Inc., and the Coast Community College District to provide service and maintenance to Piper PA-28-150, FAA Registry #N43241

It was moved by Mr. Howald and seconded by Dr. Prinsky to approve the Agreement between Sunrise Aviation, Inc. and the Coast Community College District to provide service and maintenance to Piper PA-28-150, FAA Registry #N43241. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No cost to the District. Initial funding provided by Perkins 2009/2010 grant. After initial start-up, funds from flight fees will sustain the maintenance account.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.03.04 Approve Agreement between the San Diego State University Research Foundation and the Coast Community College District to provide an online alcohol education program (eCHECKUP TO GO) for the students of Orange Coast College

It was moved by Ms. Hornbuckle and seconded by Mr. Lane to approve the Agreement between the San Diego State University Research Foundation and the Coast Community College District to provide eCHECKUP TO GO for the students of Orange Coast College. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$975.00 for a period of 365 days from the date of execution of the agreement to be paid from the OCC Student Health Center budget at no cost to the general fund.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.04 Approval of Agreements – District

4.04.01 Approve Agreement between Elavon, Inc. and the Coast Community College District for Payment Processing Services

It was moved by Ms. Hornbuckle and seconded by Mr. Lane to approve the Agreement between Elavon, Inc. and the District. This Agreement provides the District with improved pricing for payment processing and will result in savings by the District. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Fees based on usage. Anticipated savings of \$100,000 for the 2010/2011 fiscal year.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.05 Buildings and Grounds Approvals

4.05.01 Authorization to Purchase Classroom and Office Furniture for Golden West College New Learning Resource Center, using the General Services Administration (GSA), Department of General Services, California Multiple Award Schedule (CMAS), and the US Communities Contracts

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to hear and approve Agenda Items 4.05.01, 4.05.02, 4.05.03 and 4.05.04 together at this time.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

Fiscal Impact: NTE \$1,080,000 (Measure C – General Obligation Bond Fund & 08/09 State Capital Outlay)
Master Plan Approved Project
GWC Learning Resource Center

4.05.02 Authorization to Purchase Information Technology Equipment and Material from Pacific Blue Micro for New Construction Learning Resource Center at Golden West College

Previously heard and approved. See Agenda Item 4.05.01.

Fiscal Impact: NTE \$388,000 (Measure C – General Obligation Bond Fund & 08/09 State Capital Outlay)
Master Plan Approved Project
GWC Learning Resource Center

4.05.03 Authorization to Purchase Information Technology Equipment and Material from Pacific Blue Micro for New Construction ABC Building at Orange Coast College

Previously heard and approved. See Agenda Item 4.05.01.

Fiscal Impact: NTE \$140,000 (Measure C – General Obligation Bond Fund & 08/09 State Capital Outlay)
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Science Building –
New Construction (ABC Building)

4.05.04 Authorization to Purchase Audiovisual Equipment and Material from Spinitar for New Construction Learning Resource Center at Golden West College

Previously heard and approved. See Agenda Item 4.05.01.

Fiscal Impact: NTE \$237,000 (Measure C – General Obligation Bond Fund & 08/09 State Capital Outlay)
Master Plan Approved Project
GWC Learning Resource Center

4.06 General Items of Business – Coastline Community College

4.06.01 Authorization to Approve Revised Mission Statement for Coastline Community College

It was moved by Mr. Lane and seconded by Dr. Prinsky to adopt the revised Mission Statement for Coastline Community College.

Fiscal Impact: None

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.07 General Items of Business – Golden West College

4.07.01 Authorization to Conduct a Short-Term Study Abroad Program in History in London, England, June 25-July 25, 2011

It was moved by Mr. Lane and seconded by Ms. Hornbuckle to enter into a standard travel contractor agreement to conduct a Study Abroad Program in History in London, England from June 25 – July 25, 2011. Dave Moore, full-time professor, to serve as faculty. All logistical arrangements will be handled by a service provider to be submitted for approval at a later date.

Fiscal Impact: No cost to the District. No replacement cost for faculty assigned to the program. All payments by trip participants for travel services shall be made to the service provider who shall account to CCCD for the total cost of the trip as well as the faculty's salary.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

**4.08 General Items of Business – Orange Coast College
 None**

4.09 General Items of Business - District

4.09.01 Appointment of Student Trustee for Fiscal Year 2010-11

It was moved by Mr. Lane and seconded by Dr. Prinsky to appoint Lee Fuller as Student Trustee, effective June 1, 2010 through May 31, 2011.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.09.02 Approve Addendum to the Licenses and Service Agreement Software Schedules between Blackboard, Inc., a Delaware Corporation, and Coast Community College District

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the Addendum to the Licenses and Services Agreement between Blackboard and Coast Community College District. The Addendum outlines the responsibilities of both parties. The Board President, or designee, is authorized to sign the Addendum and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$1,057,264 from general funds:

	2011	2012	2013	TOTAL
Hosting	175,900	188,213	201,388	565,501
Software License	137,100	146,697	156,966	440,763
Custom Grade Adaptors to Luminis	17,000	17,000	17,000	51,000
TOTAL	330,000	351,910	375,354	1,057,264

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.09.03 Consideration of Nomination to the Association of Community College Trustees (ACCT) Public Policy Committee, Pacific Region

It was moved by Mr. Howald and seconded by Dr. Prinsky to nominate Board President Patterson to the Association of Community College Trustees (ACCT) Public Policy Committee, Pacific Region

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.09.04 Consideration Agreement between Total Compensation Systems, Inc., The Epler Company and the Coast Community College District to Provide Government Accounting Standards Board (GASB) 45 Actuarial Valuation Services

It was moved by Mr. Howald and seconded by Mr. Moreno to approve the Agreements between Total Compensation Systems, Inc., as well as the Epler Company, and the Coast Community College District to provide actuarial valuation services as required under GASB 45.

Fiscal Review & Impact: Total Compensation Systems, Inc. - \$8,300
The Epler Company - \$8,250
To be paid from Retiree Health Benefit Fund

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.10 Resolutions

Coast Community College District Board of Trustees' Resolution #010-09, Resolution Proclaiming May 17-21, 2010 as "Classified Employees Appreciation Week"

It was moved by Mr. Lane and seconded by Ms. Hornbuckle to adopt Resolution #010-09, Resolution Proclaiming May 17-21, 2010 as "Classified Employees Appreciation Week"

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

Coast Community College District Resolution #010-08, Adoption of January through March 2010 Budget Transfers

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to adopt Resolution #010-08, Adoption of January through March 2010 Budget Transfers.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

Coast Community College District Resolution #010-07 Adoption of Resolution to Increase Income and Expenditure Budget for 2009-10

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to adopt Resolution #010-07 to Increase Income and Expenditure Budget for 2009-10

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.11 Approval of Minutes
Regular Meeting of April 7, 2010
Regular Meeting of April 21, 2010
Special Meeting / Study Session of April 21, 2010

It was moved by Mr. Moreno and seconded by Dr. Prinsky to approve the minutes of the Regular Meeting of April 7, 2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

It was moved by Mr. Moreno and seconded by Dr. Prinsky to approve the minutes of the Regular Meeting of April 21, 2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None
Abstain: Mr. Howald

It was moved by Mr. Moreno and seconded by Dr. Prinsky to approve the minutes of the Special Meeting/Study Session of April 21, 2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None
Abstain: Mr. Howald

4.12 Opportunity for Public Comment

There were no requests to address the Board during Public Comment.

Dr. Brock reported that she had obtained information as to the reason for the request to pull Agenda Item 3.04.01 Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations for Michiye Yoshii. Ms. Yoshii changed her mind and no longer wishes to resign, and the staff at Coastline Community College would like for her to stay.

Following discussion, it was moved by Ms. Hornbuckle and seconded by Mr. Howald to allow the resignation of Michiye Yoshii to be rescinded.

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.13 Recess to Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 9:28 p.m. to discuss the following items:

4.13.01 Public Employment (Pursuant to Government Code Section 54957 (b) (1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
 - a. Security Coordinator
7. Classified Staff
8. Reclassification and Reorganization/Reassignment
 - a. Evening Information Coordinator
 - b. Telecourse Marketing Coordinator
9. Classified Temporary Assignments
10. Hourly Staff
11. Substitute Classified

12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

Public employment materials are available upon request from the Board of Trustees' Office

**4.13.02 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)**

*Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No. 30-2008-00109222
Coast Federation of Educators v. Coast Community College District (CFE Arbitration)
Faber v. Coast Community College District et al., Orange County Superior Court Case No. 30-2009-00126090
Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACV10-47 DOC (MLGX)
Magana vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2010-00346951
Lopez vs. Golden West College, Office for Civil Rights Case No. 09-10-2094
Coast Community College Association vs. Coast Community College District, PERB Case #LA-CE-54-36-E
George Behr v. Coast Community College District, Orange County Superior Court
Case No. 30-2010-003497-SC-SC-HNB
Rodriguez vs. Coast Community College District, et al., DFEH Case No. E200910K0841
Rodriguez vs. Coast Community College District, et al., EEOC Case No. 37AB014161*

**4.13.03 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Government Code Section 54956.9)**

Significant exposure to litigation: Claim filed by Michael Greeley

**4.13.04 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)**

**4.13.05 Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)**

Position: Chancellor

**4.13.06 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Negotiator: Joseph Quarles Ed.D., Vice Chancellor, Human Resources**

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

4.13.07 Reconvene Regular Meeting

The meeting reconvened to Open Session at 12:43 a.m.

4.13.08 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted unanimously to approve Agenda Item 4.13.01, Public Employment. (See appendix A, pages 20-33)

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.13.09 Adjournment

There being no further business, it was moved by Ms. Hornbuckle and seconded by Mr. Howald that the meeting be adjourned.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

The meeting was adjourned at 12:45 a.m.

Secretary of the Board of Trustees

Appendices

Page

A. Public Employment Report.....20-33
B. ENDS Report by Location and Classification..... 34
C. Statement of Mr. Neal Kelsey..... 35

Appendix A

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

SPECIAL EDUCATION - DEPARTMENT CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ryan, Celeste	06/21/10	07/29/10	IUM	\$1,502.00
Wild, Michelle	06/21/10	07/29/10	IUM	\$1,502.00

ACQUIRED BRAIN INJURY PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Crowley, Erin	06/01/10	08/30/10	EXH	\$29.46
Fitzgeorge, Brenda	06/06/10	08/14/10	EXH	\$29.46
Pasino, James	06/06/10	08/14/10	EXH	\$29.46
Shepard, Sue	06/06/10	08/14/10	EXH	\$29.46
Teregis, Tracy	06/06/10	08/14/10	EXM	\$43.23
Wild, Michelle	06/06/10	08/14/10	EXM	\$43.23

SUMMER COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Nguyen, Ailene	06/01/10	06/30/10	SMM	\$87.25
Winterbourne, Susan	06/01/10	06/30/10	SMM	\$93.85

SPECIAL ASSIGNMENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Rooun, Malinni	05/06/10	06/30/10	EXM	\$43.23

To conduct two Mathematics Assessment Workshops to prepare students for the Coastline placement test.

Rothschild-Boros, M. 05/06/10 06/30/10 EXH \$29.46

To revise student guide and test bank for Cultural Anthropology to coincide with the 13th edition of the testbook.

Wilson, Eric 05/06/10 06/30/10 EXH \$29.46

To present a seminar in conjunction with Brown Bag Lunch Grant.

The following CCC Administrators, Full Time and Part Time Instructors to provide instructional opportunities for Navy Onshore and NC PACE for Military Contract Education during **Summer** semester.

Full Time Instructors

Feldon, Fred
 Gutierrez, Pedro
 Johnson, Daniel
 Lee, Lisa
 Lockwood, Frederick
 Marcus, Ted
 Rooun, Malinni
 Secord, Debra

Shelley, Karen
Taylor, Margaret
Warner, Michael
Warwick, Randall
Wild, Michelle

Part Time Instructors

Amito'elau, Sylvia
Aubry, Michael
Bailly, Jennifer
Barnes, Ralph
Basford, Sean
Behr, George
Boehler, Connie
Candelaria, Patricia
Carlucci, Michael
Chow, Brian
Cooper, David
Cratty, William
Curtis, Michael
DeWitt, Stanley
Diaz-Brown, William
Dietrich, Phillip
Doyle, John
Eber, Lorie
Forbes, Junko
Freeman, William
Go, Marianne
Godfrey, Donald
Hart, John
Henry, Charles
Hogan, Mikel
Kabaji, Noha
Khan, Mabubur
Letterman, Bryce
Mann, Claire
Menzing, Todd
Nguyen, Scott
Nichols, Kristen
Ondracek, Theodore
Ostrowski, Kenneth
Quast, Gerald
Rewers, Keven
Richter, Otto
Rogoff, Meri
Ruppert, Kelly
Sampson, Kevin
Schindelbeck, Judy
Talmage, Dorrie
Terry, Ladd
Villalobos, Jose
Wahba, Remon
Walker, Heather
Waller, Ellis
Walling, Diane

Wegter, Rachel
 Whitson, Stephen
 Windsor, Adrian
 Worden, Mark
 Wrobel, Alfred

GOLDEN WEST COLLEGE

INDIVIDUALIZED STUDY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Hare Jr, William	05/06/10	05/21/10	EXH	\$10.00	Digital Arts

PROFESSIONAL DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Mack, Lorna	05/06/10	05/30/10	EXH	\$29.46
Mushett, Linda	05/06/10	05/30/10	EXH	\$29.46

COORDINATE PROCESS FOR CALWORKS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lane, Andrea	06/01/10	06/30/10	PDH	\$29.46

COSMETOLOGY SCHEDULING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Christie, Joan	05/06/10	05/30/10	EXM	\$43.23

COSMETOLOGY FACULTY COORDINATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Reyna, Edward	05/06/10	06/30/10	EXM	\$43.23

ACADEMIC ADVISEMENT TO EOPS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bush, Hoai-Huong	06/01/10	06/30/10	SMM	\$93.85
Marchbank, Earnest	06/01/10	06/30/10	SMM	\$93.85
Sambrano, Michelle	06/01/10	06/30/10	SMM	\$83.28
Terry, Russell	06/01/10	06/30/10	SMM	\$103.75
York, Linda	06/01/10	06/30/10	SMM	\$103.75

ACADEMIC ADVISEMENT TO RE-ENTRY/CALWORKS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Allen, Timothy	06/01/10	06/30/10	UNT	\$65.55
Duenas, Yolanda	06/01/10	06/30/10	UNT	\$73.94
Lane, Andrea	06/01/10	06/30/10	UNT	\$69.66
Ngo, Michelle	06/01/10	06/30/10	UNT	\$73.94

ACADEMIC ADVISEMENT TO ACE STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bon, Denise	05/06/10	05/30/10	UNT	\$69.66
	06/01/10	06/30/10	UNT	\$69.66

SPECIAL TOPICS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Boswell, Glen Douglas	05/06/10	05/21/10	EXM	\$34.58	Auto Technology

ORANGE COAST COLLEGE

EVALUATION AND ANALYSIS OF STUDENT LEARNING OUTCOME'S

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Arakaki, Christine	04/08/10	04/08/10	EXA	\$29.46
Demello, Debra	04/08/10	04/08/10	EXA	\$29.46
Horn, Lisa	04/08/10	04/08/10	EXA	\$29.46
Mann, Nicole	04/08/10	04/08/10	EXA	\$29.46
Moore, Carrie	04/08/10	04/08/10	EXA	\$29.46
Ottley-Kiklowicz, R.	04/08/10	04/08/10	EXA	\$29.46
Secor, Patricia	04/08/10	04/08/10	EXA	\$29.46

Justification: Late paperwork from Division Office

STUDENT LEARNING OUTCOME DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Wakim, Salena	11/05/09	11/05/09	EXA	\$29.46

Justification: Late paperwork from Division Office

ARTICULATING COURSES FOR STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Beard, Daniel	05/06/10	05/30/10	EXA	\$43.23
Cooper, Barbara	05/06/10	05/30/10	EXA	\$43.23
Shine, Brenda	05/06/10	05/30/10	EXA	\$43.23
Tappan, Wendy Anne	05/06/10	05/30/10	EXH	\$29.46

STUDENT DANCE CONCERT PHOTOGRAPER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Goracke, Michelle	05/07/10	05/08/10	EXH	\$29.46

PROGRAM REVIEW

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Karasuda, Shin	12/01/09	01/31/10	EXH	\$29.46

Justification: Late paperwork from Division Office

STAFF DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bullard, Barbara	04/28/10	04/28/10	EXH	\$29.46

Justification: Late paperwork from Division Office

INTERNSHIP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bloomfield, Lisa	05/07/10	05/30/10	EXM	\$72.00
Castano, Robert	05/07/10	05/30/10	EXM	\$72.00
Cox, Steven	05/07/10	05/30/10	EXM	\$72.00
Dowling, Thomas	05/07/10	05/30/10	EXM	\$72.00
Hunter, Amelie	05/07/10	05/30/10	EXM	\$72.00
Kings, Rose Anne	05/07/10	05/30/10	EXM	\$72.00
McCall, Leslie	05/07/10	05/30/10	EXM	\$72.00
Tennant, Wayne	05/07/10	05/30/10	EXM	\$72.00
Zombek, Mark	05/07/10	05/30/10	EXM	\$72.00

ONLINE CLASS STRATEGIES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lerma, Maria Del Pilar	05/07/10	05/07/10	EXA	\$43.23

GRANT FACULTY COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Berta, Melissa	05/06/10	05/20/10	EXA	\$43.23

PERFORMANCE WORLD DANCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Carmen, Rahda	05/21/10	05/21/10	EXH	\$29.46
Ellison, Monti	05/01/10	05/31/10	EXH	\$29.46
Hurtado, Arleen	05/01/10	05/31/10	EXH	\$29.46
Murdy, David	05/01/10	05/31/10	EXH	\$29.46
Nemeth, Angelika	05/01/10	05/31/10	EXH	\$29.46

Justification: Late paperwork from Division Office

CREW COACHING DUTIES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chapman, Matthew	05/01/10	05/31/10	EXH	\$29.46

Justification: Late paperwork from Division Office

Overload assignments for the following instructors, payment to be a maximum of \$72,000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/30/10 to 05/30/10** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

CCC

<u>Name</u>	<u>LHE</u>
Warner, Michael	2.00

Justification: Emergency hire, original instructor unable to teach at last minute

OCC

<u>Name</u>	<u>LHE</u>
Selzer, Thomas	3.375

Justification: Late paperwork from the Personnel Office

Overload assignments for the following GWC cosmetology instructors, payment to be a maximum of \$72,000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit contract, for the period **01/30/10 to 05/30/10**. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs for the college and/or the specific division. Assignments are not to exceed LHE stated:

<u>Name</u>	<u>LHE</u>
Edward, Reyna	4.50

Justification: Changing schedule at the start of 2nd week

2. Substitute Faculty

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2009-10 academic year.

Coastline College

Dalbey, Elizabeth
Do, Anhvy
Don, Rachel
Sleep, Katherine

Golden West College

Bogart, Dennis
Bornemann, Chung
Cooper, Paz Graciela
Do, Tom
Graves, Buchansha
Jimmons, Charlotte

Orange Coast College

Cervantes, Aureliano
Curry, Maureen
Denton, Bob
Djang, Stephanie
Fletcher, Jonathan
Hellman, Amy
Rojas, Santos
Sanchez, Sandra
Scaglione, David
Schriever, Cheryl Patrica
Taylor, Daniel

3. Full time Faculty

Summer Assignments

Assignments to be paid 1/1000th of salary placement on the CFE/AFT Local 1911, Faculty Unit salary schedule. Assignments are not to exceed 21 hours per week without administrative approval.

Coastline College

For the period **06/07/10-08/15/10**

<u>Name</u>	<u>Wkly/Hrs</u>
Bauman, Jane	10.80
Jones, Nancy	8.30
Lockwood, Frederick	13.60
Shelley, Karen	15.10
Taylor, Margaret	13.30
Teregis, Tracy	12.00
Wild, Michelle	12.00

Golden West CollegeFor the period **06/07/10-08/15/10**

<u>Name</u>	<u>Wkly/Hrs</u>
Almy, James	17.00
Baker, Frank	12.00
Barua, Dibakar	12.00
Bennett, Jaima	13.50
Bishop, Joyce	18.00
Bouzar, Pete	15.42
Bowby, Margot	18.00
Chapman, Nina	18.00
Chovan, Maria	18.00
Chu, Alice	16.87
Conley, Brian	13.50
Cosand, Keisha	2.16
Drover, Christopher	13.50
Egan, Catherine	13.50
Galassi, Cecilia	14.16
Harris, Ryane	12.00
Hausey, Collette	18.00
Hoang, Antony	19.28
Hyde, William	20.00
Isonio, Steven	
06/21/10-07/31/10	22.50
Kelly, Darla	19.50
Lehmann, Deanna	11.25
Lervold, John	9.00
Lindsay, Donald	
06/21/10-07/31/10	22.50
Lloyd, Douglas	
06/21/10-08/08/10	29.42
Lopez-Rodriguez, Americo	18.00
Lundquist, John	9.00
McGrath, Marie	2.16
Moore, David	13.50
Nguyen, Jimmy	3.00
Quiros, Victor	9.00
Ramm Engle, Martha	9.00
Remsburg-Shiroishi, Elizabeth	9.00
Scardina, Thomas	11.57
Souto, Mark	13.50
Speakman, Teresa	13.50
Sudweeks, Sandra	18.00
Tarango, Abraham	12.00
Ternes, Linda	15.42
Thorne, Clyde	20.25
Ullrich, Richard	12.45
Valenzuela, Yvonne	9.00
Wilkinson, Ronald	12.00

4. Part time Faculty

Summer

Assignments to be paid in accordance with the current salary part time faculty schedule and not to exceed 21 hours per week without administrative approval.

Coastline College

For the period **06/07/10-08/15/10**

<u>Name</u>	<u>Wkly/Hrs</u>
Adler, Roberta	10.000
Aprile, Judy	6.000
Atallah, Joseph	11.250
Barrett, Debra	3.000
Basford, Sean	6.800
Betz, Paul	6.800
Boddie, Richard	3.400
Bouley, Harold	6.800
Calcanas, Christina	4.000
Capocciamia, John	8.800
Chabra, Shashi	8.000
Chapman, Cheryl	8.800
Chen, Eric	10.400
Clark, John	3.600
Cole, Maureen	10.000
Collins, Charles	3.000
Cooper, David	6.800
Crawfis, Robert	4.400
Crowley, Erin	16.000
Cummins, Megan	6.800
Darby, Barbara	12.000
DeWitt, Stanley	6.800
Diaz-Brown, William	6.800
Eber, Lori	6.800
Elbettar, Jihad	6.800
Fitzgeorge, Brenda	12.000
Freeman, William	6.800
Garvin, Timothy	6.800
Gill, Tina	6.800
Hogan, Mikel	6.800
Holiday, Ann	10.250
Kerr, Jeffrey	17.600
Khambatta, Zubin	3.300
Kosbab, Tina	4.500
LoSasso, Mary	8.000
Mann, Claire	6.800
Masters, Melinda	10.000
McCliman, Michelle	6.800
Menzing, Todd	6.800
Najera, Michael	3.400
Parent, Nancy	6.800
Pasino, James	9.000
Platfoot, Shirley	4.000

Sampson, Kevin	6.800
Schindelbeck, Judy	6.800
Semer, Lynn	6.000
Shelley, Karen	6.800
Shepard, Sue	12.000
Smith, Ronald	1.100
Steddum, Michelle	6.800
Terry, Brenda	8.800
Terry, Ladd	6.800
Torrini, Lynn	10.800
Vayo, Sunshine	6.800
Waller, Ellis	6.800
Whitson, Stephen	11.250
Worden, Mark	8.800

Golden West College

For the period **06/07/10-08/15/10**

<u>Name</u>	<u>Wkly/Hrs</u>
Birnie, Deborah	
06/01/10-07/31/10	22.500
Cast, Steven	
06/01/10-07/31/10	24.000
Fraser, Mark	9.000
Leipzig, G. Victor	6.750
Rehmat, Shehnaz	13.500
Taylor, Christopher	9.000
Tran, Le	19.287
Wimmer, Ronda	6.750

Orange Coast College

For the period **06/07/10-08/15/10**

<u>Name</u>	<u>Wkly/Hrs</u>
Scarfone, Patricia	5.00

SPRING

Assignments during the period **01/30/10-05/30/10** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE</u>
Capocciana, John	1.750 Emergency hire, original instructor unable to teach at last minute
Rutledge, Darius	1.000 Emergency hire, instructor of record on medical leave
Wong, Rammy	4.995 Load sheet misplaced during transition of Dean's separation

Orange Coast College

Name LHE

Murdy, David .833

Justification: Late paperwork due to error in overlooked assignment

5. Educational Administrator

None.

6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Classified Management Promotions-In House

<u>Name</u>	<u>Loc</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Theobald, Brent	GWC	Security Coordinator	05/06/10	G-20-04	G-007-10

7. Classified Staff

None.

8. Reclassification and Reorganization/Reassignment

Reorganization

<u>Name</u>	<u>Loc</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Tornow, John M.	GWC	Bookstore Asst. Manager, GL-09-09	Evening Information Coordinator, GL12-09	05/06/10

Reassignment

<u>Name</u>	<u>Loc</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Rodriquez, Jodi	CCC	Staff Asst, Sr J-56-05	Telecourse Mkg Coordinator E-58-05	04/27/10

9. Classified Temporary Assignments

None.

10. Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent,

no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 100+ are General Fund; all others are Categorical Funds.)
EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Chammas, Kirsten	CCC	05/06/10	06/30/10	120010-850101	M,T,W,TH,F
	CCC	07/01/10	06/30/11	120010-850101	M,T,W,TH,F
Jones, Margaret	CCC	05/06/10	06/30/10	120010-850101	M,T,W,TH,F
	CCC	07/01/10	06/30/11	120010-850101	M,T,W,TH,F
Patton III, Artist	CCC	05/06/10	06/30/10	818030-879910	M,T,W,TH,F
	CCC	07/01/10	06/30/11	818030-879910	M,T,W,TH,F
Rojas, Kasey	CCC	05/06/10	06/30/10	120010-850101	M,T,W,TH,F
	CCC	07/01/10	06/30/11	120010-850101	M,T,W,TH,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bates, Caitlin	GWC	05/06/10	06/30/10	124006-361518	M,T,W,TH,F
	GWC	07/01/10	06/30/11	124006-361518	M,T,W,TH,F
Bibi, Ahmed	GWC	05/06/10	06/30/10	124006-361518	M,T,W,TH,F
	GWC	07/01/10	06/30/11	124006-361518	M,T,W,TH,F
Carpentier, Sean	GWC	05/06/10	06/30/10	124006-361518	M,T,W,TH,F
	GWC	07/01/10	06/30/11	124006-361518	M,T,W,TH,F
Cloud, Jason	OCC	05/06/10	06/30/10	110001-210100	M,T,W,TH,F
	OCC	07/01/10	06/30/11	110001-210100	M,T,W,TH,F
Cook, Gary	OCC	05/06/10	06/30/10	120177-250700	M,T,W,TH
	OCC	07/01/10	06/30/11	120177-250700	M,T,W,TH
Rodriguez, Tatum	GWC	05/06/10	06/30/10	124006-361518	M,T,W,TH,F
	GWC	07/01/10	06/30/11	124006-361518	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
MacDonald, John	OCC	05/06/10	06/30/10	812015-263750	M,T,W,TH,F
	OCC	07/01/10	06/30/11	812015-263750	M,T,W,TH,F
	OCC	05/06/10	06/30/10	127005-258900	M,T,W,TH,F
	OCC	07/01/10	06/30/11	127005-258900	M,T,W,TH,F
Ventura, Victor	CCC	05/06/10	06/30/10	818030-879910	M,T,W,TH,F
	CCC	07/01/10	06/30/11	818030-879910	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student

Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Almaraz, Mario	GWC	05/06/10	06/30/10	110001-324104	M,T,W,TH,F
	GWC	07/01/10	06/30/11	110001-324104	M,T,W,TH,F
Bergesen, Annika	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Brennan, Alison	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Brennan, Marguerite	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Brennan, Matthew	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Bryan, Amber	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Gizara, Erica	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Gizara, Lisa	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Hurley, Kevin	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Landrau, Jayme	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Larsan, Brittany	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
McBride, Carly	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
McSweeney, Brian	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Nellor, Matthew	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Newton, Arlene	OCC	05/06/10	06/30/10	110001-212100	M,T,W,TH,F
	OCC	07/01/10	06/30/11	110001-212100	M,T,W,TH,F
O'Connor, Mariah	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
O'Connor, Matthew	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Provost, Brianna	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Roe, Nathan	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
St. Onge, Danielle	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Thomas, Tiara	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Van Etten, Melissa	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Wickliffe, Graham	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Woodward, Wyatt	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Wright, Travis	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Zoellick, Karl	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community

College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Dinh, Hien	OCC	04/01/10	06/30/10	812035-249201	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College

- Hartman, Lauren
- Klein, Amanda
- Mataronas, Christie
- Nguyen, Melissa
- Sorensen, Michelle
- Zavala, Jennifer

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

Wasserman, Jack, OCC

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

- Cardoza, Joslyn
- Case, Amanda
- Guzman, Alexa
- Nguyen, Hai
- Sanchez, Cristina
- Schneider, Carol
- Tierney, Daniel
- Truong, Khoa
- Vo, Khoi

Orange Coast College

Galvan, Frederico
Nguyen, Long
Sprinkle, Christina

Appendix B

**IRREVOCABLE NOTICE OF INTENT
TALLY BY LOCATION AND CLASSIFICATION**

<u>Coastline College</u>	<u>General Fund</u>	<u>Ancillary Funds</u>	<u>Total</u>
Classified	4	2	6
Classified Mgmt.	2	2	4
Ed Admin	0	0	0
Faculty	3	<u>0</u>	3
TOTAL COASTLINE	9	4	13
<u>District</u>			
Classified	6	0	6
Classified Mgmt.	1	0	1
Confidential	1	0	1
TOTAL DISTRICT	8	0	8
<u>Golden West College</u>			
Classified	6	1	7
Classified Mgmt.	2	2	4
Ed Admin	0	0	0
Faculty	20	0	20
TOTAL GWC	28	3	31
<u>Orange Coast College</u>			
Classified	3	2	5
Classified Mgmt.	0	1	1
Ed Admin	0	0	0
Faculty	18	<u>1</u>	19
TOTAL OCC	21	4	25
<u>GRAND TOTAL</u>	<u>66</u>	<u>11</u>	<u>77</u>
<u>Summary</u>	<u>General Fund</u>	<u>Ancillary Funds</u>	<u>Total</u>
Classified	19	5	24
Classified Mgmt.	5	5	10
Confidential	1	0	1
Ed Admin	0	0	0
Faculty	<u>41</u>	<u>1</u>	<u>42</u>
	<u>66</u>	<u>11</u>	<u>77</u>

Appendix C

Coast Federation of Classified Employees, AFT Local 4794
Statement to the CCCD Board of Trustees
Unfair Labor Practices
May 5, 2010

ISSUE ONE: TENTATIVE AGREEMENTS

The Coast Federation of Classified Employees is currently in contract negotiations with the Coast Community College District. At the table, the District's Chief Negotiator, Dr. Quarles, Vice Chancellor of Human Resources, informed the Chief Negotiator for CFCE that he is no longer authorized to sign tentative agreements. We were told that contract articles, which have been negotiated in good faith, would have to be approved first by the Board of Trustees before the two Chief Negotiators could sign a tentative agreement.

This practice is in violation of EERA regulations and our approved ground rules. The ground rules state that

Tentative Agreement shall be in writing and shall be initialed and dated by the spokesperson for each party. Changes to Tentative Agreements can only be made through mutual agreement of the parties. Questions and information relevant to these negotiations shall be delivered to the respective chief negotiators. By mutual agreement of the parties these Ground Rules may be modified.

On November 4, 2009 the ground rules were discussed, modified, and signed by the Chief Negotiator of both parties.

ISSUE TWO: UNILATERAL CHANGES

At the April 14th District Benefits Advisory Committee meeting, Vice Chancellor Brahmbhatt stated that the District had budgeted \$12,800/employee for benefits for 2009/2010. He informed us that this cost has increased to \$13,200 and may go as high as \$13,600 for 2010/2011. Vice Chancellor Brahmbhatt indicated that the District's plans to reduce the budget allocation in the 2010/2011 budget from \$13,200 down to \$12,000/employee, essentially putting a cap on benefits. At the May 14th Benefits Advisory Committee, Chancellor Currie made a similar statement.

According to the EERA, benefits is a mandatory subject of negotiation. The District is in violation of EERA in that it has engaged in negotiations on the subject at the District Benefits Advisory Committee meetings and at District Budget Advisory Committee meetings, instead of at the negotiation table, where the District and the CFCE are currently negotiating.

In addition, the reduction in the per employee allocation for benefits is a unilateral change to the Collective Bargaining Agreement between the Coast Community College District and the Coast Federation of Classified Employees.

The leadership of the Coast Federation of Classified Employees is obligated, by law, to advocate on behalf of our constituents, particularly in the area of contract negotiations. The CFCE understands the potential budget gap that the District faces. However, we do not believe that the EERA regulations should be suspended, particularly in these challenging times. As a result, the CFCE will challenge all efforts to bypass regulations pertaining to collective bargaining.

We hope that we can resolve these complaints quickly within the District. However, we are prepared to use all of the tools available to us in order to protect the interests of our constituents.